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## 35<sup>th</sup> Annual Florida Open Championships - April 1-3, 2022

### Host Club

Central Florida Figure Skating Club - <https://centralfloridafsc.org/>

### Host Facility

RDV Sportsplex Ice Den - <https://rdviceden.com/>

The 35<sup>th</sup> Annual Florida Open Championships will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), as well as any pertinent updates that have been posted on the U.S. Figure Skating <https://m.usfigureskating.org>

Is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and who are currently registered member of a U.S. Figure Skating member club, a collegiate club or who is an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. citizens.

### **COVID-19 EVENT POLICIES:**

**EFFECTIVE MONDAY, AUGUST 2, 2021 face coverings are required to be worn indoors by ALL persons (including fully vaccinated persons) attending any U.S. Figure Skating sanctioned event or activity despite of local, state or facility policies. Exceptions:**

- Athletes practicing or competing on the ice.
- Warming up outside.

The competition will follow facility, local and state guidelines at the time of the competition. A safety plan will be made available at [centralfloridafsc.org](https://centralfloridafsc.org) with a final edition distributed to participants a week before the competition. The participant/participant's guardian accepts all risk around COVID-19. U.S. Figure Skating, Central Florida Figure Skating Club and RDV Sportsplex Ice Den accept no responsibility if someone is diagnosed with COVID-19 due to participating at the event.

### **SERIES INFORMATION**

The 2022 Florida Open is a designated Excel Series competition for the 2022 Excel Series. You must be registered with U.S. Figure Skating to use the Florida Open as a qualifier for the Excel National Festival. If you do not wish to compete in the Excel Series, you may still compete in any Excel event without separate registration. For any questions related to the Excel Series, please refer to the 2022 Excel Series Handbook on the USFS Members Only website. [Excel Series Registration](#) | [Excel Series Information](#)

This competition offers Compete USA events.

### **ELIGIBILITY/TEST LEVEL**

**Test Level:** Competition level is the highest test passed as of the entry deadline in the discipline the skater is entering. Entrants may skate one level above that for which they qualify but may not skate down in any event. No exceptions will be made for test sessions occurring after the entry deadline unless discussed in advance of registration and approved by the event Chair and Chief Referee.

**Age restrictions/requirements:** Singles free skate events (well-balanced program) have the following requirements:

- Juvenile: Girls – 12 years or younger; Boys – 13 years or younger
- Open Juvenile: Girls – 13 years or older; Boys – 14 years or older
- Intermediate must be under the age of 18
- Adults must be 21 years or older

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age should the number of entries warrant more than one group.

### **ADULT EVENTS:**

Age classes for all free skate and showcase events:

- Young Adult: 18 years through 20 years
- Class I: 21 years through 35 years
- Class II: 36 years through 45 years
- Class III: 46 years through 55 years
- Class IV: 56 years through 65 years
- Class V: 66 years and older

Age classes for all solo free dance and solo pattern dance events:

- Young Adult/Class I/II: 18 years through 45 years
- Class III/IV/V: 46 years and older

All age classes may be divided or combined depending on the number of entries and at the discretion of the chief referee and/or the competition committee.

### **ENTRY FEES**

IJS Events

- First IJS Event - \$150
- Additional IJS Events - \$100

6.0 Events

- First 6.0 Event - \$100
- Each Additional 6.0 Event - \$70
- Showcase Duets - \$50/skater

Compete USA Events

- First Event - \$70
- Each Additional Event - \$50

## Compete USA Synchro Events

- Team - \$60
- Skater Fee - \$10

### **EMS REGISTRATION (non-synchro events)**

Entries will be accepted via **EMS** at <https://m.usfigureskating.org> with credit card only. Each transaction includes a 3% credit card fee. Online registration opens on February 2, 2022 at 12:00 pm (noon) ET and closes on February 22, 2022 at 11:59 PM ET.

**Registration may close earlier in case event reaches full capacity prior to the set deadline.**

**Registration Deadline: 02/22/2022 at 11:59 PM ET**

**Late Entries will be on a case-by-case subject to the approval of the Competition Chair and Chief Referee and will be assessed a late entry fee of \$25.**

### **General Instructions:**

1. Go to <https://m.usfigureskating.org>
2. Enter your U.S. Figure Skating or if Compete USA events are offered, your Learn to Skate USA member number and password
  - a. If you need assistance with your member number and password, contact Member Services at [memberservices@usfigureskating.org](mailto:memberservices@usfigureskating.org).
3. Click EMS then "Competition Registration"
4. Choose "**35<sup>th</sup> Annual Florida Open Championships**" from the list of nonqualifying competitions.
  - a. If you need assistance completing your registration, contact [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org).

### **PARTNERED EVENTS – Duets:**

Only one partner will complete registration for the team. During the registration process, you will be asked to identify your partner and verify their test information. **The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, practice ice sales, etc.**

### **FOREIGN SKATERS**

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the "Create Account (Non-Member)" option on the [Members Only](#) login page.

### **EMS REGISTRATION (synchro events)**

1. Go to <https://m.usfigureskating.org>
2. Team managers and coaches have access to registration
  - a. Use your personal member number and password to login
3. Click the **EMS then "Competition Registration – Teams"**
4. Select the team you would like to register for competition
5. Click the REGISTER NOW button for 2022 Florida Open Championships (Synchro Events)  
**NOTE:** Only the competitions for which your team(s) are eligible will appear
6. Walk through the on-screen registration process which will include:
  - a. Team Verification: confirm the team's information is accurate
  - b. Registration Overview: review general information about the competition
  - c. Event Selection: Confirm the event you are registering the team for is accurate
  - d. Competition Roster Selection: Click the "**Add Skaters**" link. The screen will display all skaters listed in your Main Roster. Check the box next to a skater's name to add them to the competition roster.

- e. **Coach Information:** Click the “**Add Coaches**” link. The screen will display all coaches listed in your Team Profile. Check the box next to a coach’s name to add them. Only the coaches who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add coaches who are listed in your Team Profile.
  - f. **Team Service Personnel Information:** Click the “**Add Team Service Personnel**” to add attending team service personnel. The screen will display team managers and team service personnel listed in your Team Profile. Check the box next to a name to add them. Only the team service personnel who will be attending this competition should be listed. This information can also be updated from your EMS Team Portal. You will only be able to add team service personnel who are listed in your Team Profile.
7. Payment via credit card will be required to complete your registration as it is the only accepted form of payment for registration in EMS. Registrations are not considered complete until an invoice confirmation via email has been received. A 3% processing fee will be assessed at check-out.
- NOTE:** Payment must be submitted individually for each team’s registration. If you are planning on registering multiple teams in a short period of time, it is recommended that you contact your credit card company to prevent anti-fraud systems from being activated.

### **COMPETITION ROSTER & TEAM SERVICE PERSONNEL**

Team managers and coaches will have access to the EMS Competition Portal to manage each team to upload music, enter PPC, purchase practice ice, manage competition roster and team service personnel attending with the team.

Coaches and Team Service Personnel are required to be compliant to receive their credential.

Skaters can be added and removed from a competition roster, per level requirements, until the roster deadline on **March 18, 2022 11:59pm ET**. At this time, no further changes can be made and additional roster fees may be applied when skaters are added after registration and must be paid for prior to team onsite check-in.

Skaters must meet all requirements to be added to the competition roster.

### **Mandatory Athletes**

Athletes age 18+ as of the competition start date who will be competing on a team (i.e. synchro, dance, pairs, shadow dance, theatre, etc.) with at least one minor athlete must complete SafeSport training. \*

Minor Athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be SkateSafe compliant until they have completed the training and their Members Only portal reflects completion. Please email [safesport@usfigureskating.org](mailto:safesport@usfigureskating.org) for instructions or questions regarding parental consent.

### **REFUND POLICY**

Entry fees will not be refunded after entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals. Online processing fees are not refundable.

### **SCHEDULE**

Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available and can access using [EMS Competition Portal](#)

The Central Florida Figure Skating Club reserves the right to divide an event, limit the number of entries, hold an event with only one entry or cancel an event with only one entry.

### **FACILITIES**

The competition will be held at:

RDV Sportsplex Ice Den - <https://rdviceden.com/>  
8701 Maitland Summit Blvd  
Orlando, FL. 32810  
407-916-2550

The competition will be held on both available ice surfaces. The "Olympic Rink" measures 100'x200'. The "Pro Rink" measures 85'x200'. Each surface has rounded corners and hockey barriers. Facilities feature a pro shop, Bear Bites snack bar, vending machines and ample seating.

Participants must adhere to the rink's policies. Of particular interest, please note there are no pets allowed in the building.

### **EMS MUSIC UPLOAD**

Competitors participating in events with music are required to upload their music to [EMS Competition Portal](#) no later than **March 18, 2022 11:59 pm EST**. After this date, skaters will be locked out of this feature and subject to a **\$25 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

### **EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#)**

*If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)*

All music must meet the following criteria. If you have questions about what format you have, please contact your coach, and get a new version of your music that meets the criteria listed below.

### **MUSIC CRITERIA:**

- File Format: MP3
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
  - This will be verified by the music chair, and they may request you upload a corrected file.
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Competitors must also bring a copy of their competition music on CD in case of technical difficulties and must be available rink side during the competition. Only CDs (standard CD-R format only) will be accepted for backups and must be clearly marked with the competitor's name, event, and running time.

Using digital formats (such as smart phones) as last resort backup is at the discretion of the event referee. Competitor accepts risk of incoming calls/messages/notifications disrupting their performance. A headphone jack is the only available interface for playing digital music. It cannot be assumed the facility has supporting hardware like "iPhone dongles."

The rink side music system at RDV Sportsplex Ice Den is not an acceptable backup.

### **EMS PLANNED PROGRAM CONTENT (PPC)**

Competitors participating in IJS events are required to submit PPC in [EMS Competition Portal](#) no later than **March 18, 2022 11:59PM EST**. After this date, skaters will be locked out of this feature in EMS and subject to a **\$25 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

### **EMS PPC UPLOAD HOW TO: [CLICK HERE](#)**

*If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)*

## **LIABILITY**

U.S. Figure Skating, Central Florida Figure Skating Club and RDV Sportsplex Ice Den accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

## **ONSITE CHECK-IN**

Check-in will open on Friday, April 1 in the lobby of the RDV Sportsplex Ice Den as practice ice sessions begin and will close at the end of events on Sunday. Please register promptly upon arrival. It is recommended to arrive approximately 1 hour prior to event start time. Note that events may start early at the discretion of the chief referee.

## **LOCKER ROOMS**

Locker room availability is dependent on pandemic regulations during the event. Currently locker rooms are expected to be available. Updates will be communicated should availability change.

Locker rooms and changing areas at U.S. Figure Skating competitive events are for athletes only, will be labeled with regard to specific use and where identified will be gender specific. An exception can be made for athletes 11 years old and younger that will allow for one parent of the same sex to assist their child immediately prior to and after their skating event(s). Please review the Locker Room and Changing Area Policy and the SkateSafe Handbook (both found on the [US Figure Skating's SkateSafe](#) page). Of note from the policy:

- All locker rooms will be monitored. Immediately contact the Locker Room monitor if any concerns arise.
- The use of any recording and photographic devices inside a Locker Room/Changing Area is strictly prohibited

Locker rooms are only intended for changing outfits. They may not be used for equipment storage or meeting/gathering areas. There are no dressing rooms dedicated for synchro teams.

## **PRACTICE ICE**

Purchase and selection of practice ice will be made available on the [EMS Competition Portal](#) after the event schedule is posted, approximately two weeks prior to the competition. Competitors will be notified by e-mail in advance of the practice ice going on sale. Practice ice sessions will be 20-minutes in length and the cost will be \$20 per practice ice session. Practice ice will remain on sale via EMS throughout the competition. No music may be played during practice ice.

Championship Round competitors will have practice ice available to purchase (also via EMS).

Synchro Teams may purchase practice ice during registration at a cost of \$150 per 20-minute session.

## **FINAL ROUNDS**

Final Rounds will be skated if there are two or more flights in Juvenile – Senior Free Skate Events.

## **PHOTO/VIDEO**

Professional video will be captured by Gabriele Photography for all events. Each competitor will receive complimentary copies of video after the event via email.

There is absolutely NO FLASH PHOTOGRAPHY OR EXTERNAL VIDEO LIGHTING ALLOWED. Photography will be permitted in the bleachers only. All photos taken during the event must be for personal use only.



**Note, per U.S. Figure Skating policy, photographing and/or recording of anyone other than your own skater is strictly prohibited.**

### **AWARDS**

Medals will be presented to the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> place winners in each competition event. Medals will be collected on-site. Trophies will be awarded for events with final Championship Rounds for 1<sup>st</sup>-4<sup>th</sup> place.

The 5<sup>th</sup> Annual Bette Todd Award will be given to the skater with the highest component scores in a Juvenile Girls Free Skate program (prior to final rounds), across all groups.

### **OFFICIAL NOTICES**

An official bulletin board will be maintained at the lobby of the rink. It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information. Skaters are requested to arrive 60 minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition.

### **TEST CREDIT**

Skaters that may wish to use their competition protocol for test credit should request this during registration and pay a \$5 administrative fee in EMS. Forms must be picked up at the Registration Desk prior to the end of the competition; protocols will not be mailed. Please note that your club may also assess a fee to register the test at their discretion.

### **IMPORTANT NOTICE FOR ALL COACHES**

To be a credentialed coach at a sanctioned nonqualifying competition, coaches must meet the compliance requirements listed below and verified by the U.S. Figure Skating.

#### Coach/Choreographer (domestic/non-foreign):

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member.
- ✓ Must complete SkateSafe training: <https://www.usfigureskating.org/skatesafe>
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. \*
  - The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ If 18 years or older, must complete annual SafeSport Training. \*
  - The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Must complete the Professional Coach/Choreographer Coaching Education Requirement (CER) through the [Professional Skaters Association \(PSA\)](#).
- ✓ Must submit proof of general liability insurance with limits of \$1 million per occurrence/ \$5 million aggregate.
- ✓ Must agree to the U.S. Figure Skating Code of Ethics. \*
- ✓ Must complete three waivers: 1) Assumption of Risk, Waiver and Release and Indemnification Agreement, 2) Medical Consent and 3) Name and Likeness Release and Consent Agreement. \*
- ✓ If attending a qualifying competition or traveling as a part of Team USA and/or International Selection Pool (ISP), must be a full member of the [Professional Skaters Association \(PSA\)](#).

#### Learn to Skate USA Coach:

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member OR Learn to Skate USA instructor membership
- ✓ Must complete SkateSafe training: <https://www.usfigureskating.org/skatesafe>
- ✓ If 18 years or older, must submit information for, proper payment of \$30 and successfully pass a background check. \*

- The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ **If 18 years or older**, must complete annual SafeSport Training. \*
  - The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Learn to Skate USA Instructor Certification completed OR U.S. Figure Skating compliance coach (details above)

\* Accessible via U.S. Figure Skating Members Only Website:

[www.usfsaonline.org](http://www.usfsaonline.org) → Person Icon  or Account → Member Profile → Compliance

**Foreign Coach/Choreographer:**

- ✓ Required to present the LOC with a letter from their federation verifying they are a member in good standing.

For more information regarding Coach Compliance, please visit the [Coach Compliance](#) page.

**CONTACT INFO**

If you have questions, please visit our website: [www.centralfloridafsc.org](http://www.centralfloridafsc.org)

Or contact:

- Competition Email: [skatefloridaopen@gmail.com](mailto:skatefloridaopen@gmail.com)
- Tim Dady – Competition Chair: [tedady@yahoo.com](mailto:tedady@yahoo.com)
- Lois Wirth – Club President: [loiswirth@hotmail.com](mailto:loiswirth@hotmail.com)

**ADDITIONAL INFORMATION**

- **Hotel:** There are multiple hotels near to the rink. Discounts or group rates will be emailed to participants and published at: [centralfloridfsc.org](http://centralfloridfsc.org)
- **Airports:** Both the Orlando International Airport (MCO) and Orlando/Sanford International Airport (SFB) are easy drives to RDV Sportsplex Ice Den, and many carriers offer direct flights to the area.
- **Vendors:** Limited vendors will be offering services during the competition. Availability dependent on pandemic regulations during the event.

**EVENTS OFFERED**

SEE CURRENT [RULEBOOK](#) OR [U.S. FIGURE SKATING WEBSITE](#) FOR RULES/REQUIREMENTS.

<b>U.S. FIGURE SKATING EVENTS</b>			
<b>SINGLES</b>	<b>IJS/6.0</b>	<b>1st EVENT</b>	<b>2nd + EVENT</b>
<a href="#">Excel Free Skate</a> (Beginner – Pre-Preliminary) (Preliminary – Senior)	6.0 IJS	\$100 \$150	\$70 \$100
<a href="#">Well Balanced Short Program</a>	IJS	\$150	\$100
<a href="#">Well Balanced Free Skate</a> (No Test, Pre-Preliminary) (Preliminary – Senior)	6.0 IJS	\$100 \$150	\$70 \$100
<a href="#">Adult Free Skate</a> (Adult Pre-Bronze – Master Jr/Sr)	IJS	\$150	\$100
<a href="#">Adult Beginner &amp; High Beginner Free Skate</a>	6.0	\$100	\$70



SPECIALTY	JUDGING	1 <sup>st</sup> EVENT	2 <sup>nd</sup> + EVENT
<a href="#">Compulsory Moves</a> (No Test–Senior)	6.0	\$100	\$70
<a href="#">Excel Compulsory Moves</a> (Excel Beg.–Excel Prelim.)	6.0	\$100	\$70
<a href="#">Adult Compulsory Moves</a> (Adult Beginner–Masters Jr/Sr)	6.0	\$100	\$70
<a href="#">Jumps Challenge</a> (Beginner–Senior)	6.0	\$100	\$70
<a href="#">Adult Jumps Challenge</a> (Adult Beginner–Masters Jr/Sr)	6.0	\$100	\$70
<a href="#">Spins Challenge</a> (Beginner–Senior)	6.0	\$100	\$70
<a href="#">Adult Spins Challenge</a> (Adult Beginner–Masters Jr/Sr)	6.0	\$100	\$70
<a href="#">Step Sequence</a> (Pre-Pre.–Senior)	6.0	\$100	\$70
<a href="#">Adult Step Sequences</a> (Adult Pre-Bronze–Masters Sr)	6.0	\$100	\$70
<b>SHOWCASE – NEW EVENT IMPLEMENTATION**</b>	<b>JUDGING</b>	<b>1<sup>st</sup> EVENT</b>	<b>2<sup>nd</sup>+ EVENT</b>
<a href="#">Individual Entertainment (No Test – Senior, Adult)</a> Offering: Emotional Performance, Choreographic Artistry, Lyrical Pop, Character Performance and Comedic Impressions	6.0	\$100	\$70
<a href="#">Duets (No Test – Senior, Adult)</a>	6.0	\$50/skater	\$50/skater
<b>COMPETE USA EVENTS</b>			
<a href="#">Snowplow Sam-Basic 6 Program w/ Music</a>	6.0	\$70	\$50
<a href="#">Pre-Free Skate – Free Skate 1-6 Program w/ Music</a>	6.0	\$70	\$50
<a href="#">Adult 1-6 Program w/ Music</a>	6.0	\$70	\$50
<a href="#">Snowplow Sam – Basic 6 Elements</a>	6.0	\$70	\$50
<a href="#">Pre-Free Skate – Free Skate 1-6 Compulsory Moves</a>	6.0	\$70	\$50
<a href="#">Adult 1-6 Compulsory Moves</a>	6.0	\$70	\$50
<a href="#">Compete USA – Showcase</a>	6.0	\$70	\$50

### SYNCHRONIZED EVENTS OFFERED AND ENTRY FEES

Aspire Synchro events will be run in accordance with the Learn to Skate USA Compete USA Manual (a maximum of 6 teams per group).

<b>COMPETE USA SYNCHRO EVENTS</b>			
Event Offered	Judging	Team Fee	Skater Fee
<a href="#">Snowplow Sam Synchro</a>	6.0	\$60	\$10
<a href="#">Aspire Beginner</a>	6.0	\$60	\$10
<a href="#">Aspire Pre-Preliminary</a>	6.0	\$60	\$10
<a href="#">Aspire Preliminary</a>	6.0	\$60	\$10